DEFINITIONS OF WORKER TYPES

Affiliate
An Individual who accesses Fermilab’s non-DOE approved User facilities (those other than the Fermilab Accelerator Complex) and resources for the purpose of advancing the scientific mission of the Laboratory and requires unescorted access.

Example: A Non-Fermilab employee working and conducting research with Astrophysics (non-Accelerator Complex)

See: https://get-connected.fnal.gov/accessandbadging/access/

User
An Individual who accesses Fermilab’s DOE approved User facilities (Fermilab Accelerator Complex) and resources for the purpose of advancing the scientific mission of the Laboratory and requires unescorted access.

Example: A Non-Fermilab employee working and conducting research on the Test Beam (Fermilab Accelerator Complex)

See: https://get-connected.fnal.gov/accessandbadging/access/

Sub-Contractor
An individual who accesses Fermilab facilities and resources and is working more than one day* via a Procurement-managed subcontract with FRA or DOE approved agreement and required unescorted access.

*Subcontractors needing only one-day access should complete the Urgent Short-Term Worker form (see page 32)

Example: Individuals working in the onsite Credit Union or those working on construction projects.

See: https://get-connected.fnal.gov/accessandbadging/access/

Authorized Guest
An individual who does not have business with Fermilab (is not working or conducting research) but needs access to facilities such as day care, onsite housing or the gym.

Example: A Non-Fermilab employee who is the spouse of an Affiliate/User and is staying in onsite housing or has children enrolled in the day care.

See: https://get-connected.fnal.gov/accessandbadging/access/
**Business Visitor**

An individual who has business* with Fermilab that can be achieved in less than one week and is escorted when in non-public areas.

*Business Visitors do NOT have computing access; this is only for onsite access.

*Example:* Someone who is attending a collaboration meeting, participating in a review or interview, vendors, or is attending a DOE/Fermilab sponsored event.

See: [https://get-connected.fnal.gov/business-visitor/](https://get-connected.fnal.gov/business-visitor/)

**Event Visitor**

An individual who is attending a conference, meeting, school or workshop or other event as determined by the Fermilab Conference Office. Attendance may be virtual or onsite.

*Example:* coming onsite for less than one week and have registered for a conference through an Indico event page.

See: [https://get-connected.fnal.gov/accessandbadging/visitors/](https://get-connected.fnal.gov/accessandbadging/visitors/)

**Personal Visitor**

An individual who does not access DOE or Contractor information or technology, including dropping off or picking up a friend/family member, or visiting a friend/family member in the onsite Village. Drop offs and pick ups are only allowed at Wilson Hall, Building 327 and Lederman Science Center.

*Example:* dropping off a family member at Wilson Hall or visiting a friend in the village.

See: [https://get-connected.fnal.gov/personal-visitor-access/](https://get-connected.fnal.gov/personal-visitor-access/)

**Urgent Short-Term Worker**

An individual who accesses Fermilab facilities and resources, working for one day or less via a Procurement-managed subcontract with FRA and DOE-approved agreement; one-day subcontractors that were previously allowed onsite via an email to Security.

*Example:* a one-day subcontractor who is performing small electrical or plumbing repairs, replacing computer servers, etc.